

## Instructions for using templates

Applicants who wish to permit Aggregate Processing Plants, Hot Mix Asphalt Plants, or Concrete Batch Plants which meet the limitations contained in the respective templates may assist the department in drafting their permit.

Please read the entire template to be certain that you can meet the conditions contained therein. If you cannot meet those conditions, or if you want to operate differently, you should complete a standard permit application. These may be obtained from the department or downloaded from the departmental web page. Alternately the application may be submitted electronically using SPARS.

Applicants for qualifying facilities who are willing and able to operate their plants in conformance with the conditions contained in these templates can help speed the issuance of their permits by completing templates and submitting them to the department.

The department has a nearly complete application for qualifying plants on file. The information contained in a properly complete draft permit will complete the application.

ALL blanks not labeled for "department use only" must be completed. These may be completed by hand or using a word processor or typewriter except as noted below,

NO changes may be made to any of the conditions.

The certification **MUST** be signed and **EVERY** page must be initialed. The original signed and initialed copy **MUST** be delivered to the department for processing.

The permit will not be valid until reviewed and issued by the department. Incomplete or improperly completed templates will **NOT** be issued.

Mail your complete copy to:

Application Log-in Desk  
Air Quality Bureau  
Iowa DNR  
7900 Hickman, Suite 1  
Windsor Heights, IA 50324